

OGC 7-0347a

4 March 1957

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: Competitive Promotion

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With an average [] lawyers besides myself on duty at headquarters, [] lawyers overseas, and [] clerical, this Office does not present a typical pattern for competitive promotion. In the first place, a promotion panel is not necessary or feasible. It only takes me a few minutes to run through the monthly personnel reports to determine eligibility for promotion, and the performance of those involved is kept constantly under appraisal. Therefore, while the principles of the competitive promotion program are applied, the procedures in a small office such as this are simplified to personal consideration by the head of the office.

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S/

LAWRENCE R. HOUSTON
General Counsel

OGC:LRH:jeb

cc: chrono

✓subject-Personnel 13

~~SECRET~~

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MEMORANDUM FOR: ✓ General Counsel
Comptroller
Director of Communications
Director of Logistics
Director of Personnel
Director of Security
Director of Training
Chief, Audit Staff
Chief, Commercial Staff
Chief, Management Staff
Chief, Medical Staff

SUBJECT : Competitive Promotion Program

REFERENCE : "Competitive Promotion" dtd 29 Nov 56

1. The Agency's Competitive Promotion Program was established a few months ago with the provision that "Heads of Career Services are authorized to implement the program in gradual stages of one grade level of personnel at a time, thereby continuing previous promotion procedures for levels of personnel on which Competitive Evaluation Panel action has not been taken. The program should be fully installed by 1 January 1958."

2. I am most interested in the progress your office has made in implementing this program as well as any unusual problems that you have encountered which may be of value to the other components. I would therefore appreciate a progress report by 15 March 1957.

✓ L. K. WHITE
Deputy Director
(Support)

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TRANSMITTAL SLIP		DATE
		3/1/57
TO: General Counsel		
ROOM NO.	BUILDING	
225	East	
REMARKS:		
FROM: DD/S		
ROOM NO.	BUILDING	
121	East	
FORM NO. 241 1 FEB 55		REPLACES FORM 36-8 WHICH MAY BE USED. (47)

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